

DRUG AND ALCOHOL SERVICE FOR LONDON

STUDENT SESSIONAL COUNSELLOR

JOB DESCRIPTION

Criteria	Related DANOS Units*
To assess clients with supervision and, if appropriate, refer them on to another service within the agency or external to the agency.	AA1, AF1, AF2, AF3.
To see clients for individual counselling, for sessions of 50 minutes.	AA2, AI1, AI2, AB1, AB2, AB6, AB7.
To see clients from all sections of the community.	AA6.
To see all clients allocated by DASL.	
To keep confidential notes on clients seen and store them within the agency.	BI5.
To take case material to fortnightly supervision.	AC1, AC2.
To attend Counsellors' Meetings and six monthly review meetings.	AC1.
To use any DASL time, when there are no appointments or if clients fail to turn up, to write to the client, write case summaries or for relevant reading.	AC1, BI5.
To attend 2 mandatory training sessions provided by DASL.	
To communicate regularly with DASL.	BI5.
To complete & return client paperwork to the office correctly and at the appointed time.	
Promote, monitor and maintain health, safety and security in the working environment.	BD4

*** For further information and details of DANOS (Drug and Alcohol National Occupational Standards) units referred to in this job description, please visit www.skillsforhealth.org.uk**

Pay: DASL will reimburse work related travel to the value of the cheapest/most reasonable form of transport and type of ticket

Hours: 3 client hours per week
2 hours group supervision per fortnight

DASL OPERATES A NO SMOKING POLICY

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PERSON SPECIFICATION

Essential Criteria

***Measured
by:***

The successful applicant will:

- Have completed at least one year of a recognised counselling diploma (A/I)
- Have had at least one other counselling placement, providing weekly one-to-one counselling under clinical supervision (A/I)
- Have a non-judgemental approach to substance use and a willingness to learn about working with substance using clients (A/I)
- Be able to demonstrate that you are developing a clear philosophical and theoretical base to your counselling practice (A/I)
- Be able to demonstrate a clear commitment to DASL Equal Opportunities Policy and illustrate how the application of this would affect your work with clients (A/I)
- Be aware of the importance of clear boundaries in counselling (A/I)
- Be able to attend 2 mandatory training days a year. (A)
- Be able to attend supervision either on Wednesday or Friday morning, between 10am and 12pm (A)

Desirable Criteria

- To be able to speak one or more community languages. (A/I)

How Measured: A: Application; I: Interview.